



- Q1.** Section 5.0, p. 24: Can vendors charge an indirect cost to cover accounting, HR, and other functions?
- R1.** Yes, vendors may charge cost to cover accounting as it pertains to the proposed program. Charges to the project for staff time should be reflective of the amount of time he/she works on the project.
- Q2.** Section 3.5, p. 16: What does the Department classify as “special emphasis” (i.e. full-time, part-time, as-needed, etc.) for the counseling services?
- R2.** Larger counties tend to have the largest population of children and families experiencing the adoption process and therefore, the vendor should recognize the need to have a higher capacity to support these counties and propose how this need would be met. The vendor should be prepared to respond to crisis intervention needs on a short term basis with referral for ongoing support as needed.
- Q3.** Section 1.8.3, p. 9: Are the subcontractor references for subcontracting with agencies, or does this also apply to contract staff?
- R3.** References are required for the contracting vendor.
- Q4.** Section 3.8.5, p. 17: If a sibling group is matched with an adoptive family, does the vendor receive the \$2500 payment for each child or for the family unit?
- R4.** No, the vendor compensation fee will be \$2500 for the resource match regardless of the size of the sibling group.